

City of Smithville

104 East Main Street
SMITHVILLE, TENNESSEE 37166

(615) 597-4745 • (615) 597-4081 • FAX (615) 597-9438

January 30, 2026

SUBJECT: REQUEST FOR ENGINEERING SERVICES

To Whom It May Concern:

The City of Smithville is requesting statements of qualifications from engineering firms to provide services on a potential Community Development Block Grant (CDBG) project to replace old 2" galvanized water lines with new 6" PVC or DIP water lines. Duties to be performed by the selected firm will include the preparation of a preliminary engineering report, providing plans and specifications, and providing ongoing construction review inspections. Qualifications should be received on or before noon Friday, February 20, 2026, at the following address:

Marcie Ackerman – mackerman@ucdd.org
Project Administrator

Each submission will be evaluated according to the following criteria:

- * Specialized experience or technical expertise of the firm.
- * Past performance record on contracts with the community as well as other clients
- * Capability of firm to perform the work within time limitations.
- * Familiarity with the type of problems applicable to the project.
- * Familiarity with local conditions.

The firm selected must comply with Executive Order 11246, Equal Employment Opportunity, the Civil Rights Act of 1964, Section 109 of the Housing and Community Development Act of 1974, and Section 3 of the Housing and Community Development Act of 1968.

Thank you for your interest in the needs of our community. I look forward to your reply.

Sincerely,



Josh Miller
Mayor, City of Smithville